



Agenda Item 4

Meeting: Minutes of Board Meeting

Meeting Date: 4 March 2025

Time: 5.30pm

Location: MS Teams Conference Call

	Discussion				
Meeting Opening					
1.	<u>Welcome & Apologies</u>				
	Present		Staff		
	Apologies		In attendance		
	2.	<u>Declaration of Interest</u>			

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Annual Write Offs Report

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	<p>he Board approved the Write Offs Report.</p>
8.	<p>Options Appraisal – The Pantry</p> <p><i>The minute wa edacted t em ve en itive inf mati n'</i></p> <p><i>The minute wa edacted t em ve en itive inf mati n'</i></p>

	<p>The Board approved the Options Appraisal Report with proposed move to the Birgidale Complex.</p>
9.	<p>Insurance Renewal Report</p> <p><i>The minute was redacted to remove sensitive information'</i></p> <p>The Board approved the Insurance Renewal Report.</p>
10.	<p>KPI Schedule 2025-26</p> <p>The Board approved the KPI Schedule 2025-26.</p>
11.	<p>Policies for Approval</p> <ul style="list-style-type: none"> • Capital Policy

	<ul style="list-style-type: none"> • <i>CCTV</i> • <i>Data Protection Policy</i> • <i>Dam & Mould</i> • <i>Play area Policy</i> • <i>Financial Regulation Policy</i> • <i>Feed m f Information Policy</i> • <i>Asset Management Policy</i> • <i>Garden Management Policy</i> <p>The Board approved all nine policies presented.</p>
12.	<p>Commercial Letting Unit Report</p> <p>The Board Approved Barber Shop lease of the vacant unit at 377 Tormusk Road.</p>
13.	<p>Close Cleaning Contract Report</p> <p><i>‘The minute was redacted to remove commercially sensitive information’</i></p> <p>The Board Approved year extension for Close Cleaning Contractor.</p>
14.	<p>Annual Budget 2025-26</p>

	The Board approved the Budget 2025-26.
Items for Noting	
	None
Meeting Closure	
15.	Notifiable Events
16.	Health and Safety (standard item)
17.	Correspondence <i>EVH Sala y Neg tiati n Ball t</i>
18.	Use of Delegated Authority
19.	A.O.C.B
20.	Summary of actions/ decisions at this meeting <div> ➤ ➤ ➤ ➤ ➤ ➤ ➤ ➤ </div>

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21.	Meeting Evaluation
22.	Date and time of next meeting – 22 April 2025
23.	Meeting Close