

Meeting: Minutes of Board Meeting

Meeting Date: 23 May 2023

Time: 5.30pm

Location: Hybrid

Discussion

Meeting Opening

1. Welcome & Apologies

Present		Staff	
Liz McKenzie	Chair	David Byfield	Chief Executive (CEO) Company Secretary (CS)
Alex Warren	Board Member	Karen Fee	Director of Finance, Digital Engagement and Corporate Services (DFDCS)
Ann Marie Docherty	Board Member	Peter Kelly	Director of Asset Management (DAM)
Richard Mahon	Board Member	Suzanne Casey	Temporary Director of Customer Services (DCS)
Chinenye Anameje	Co-Optee	Angela Mooney	Temporary Senior Housing Officer (SHO)
		Anthony Chelton	Temporary Corporate Services Officer (CSO) (Minute Taker)
Apologies		In attendance	
Maureen Cope	Board Member		
Karen McDonagh	Board Member		
Chukwudi Chuks- nnadi	Co-Optee		
Sharon Richford	Board Member		
John Duncan	Board Member		

2. Declaration of Interest

None.

3. Declaration of Receipt and Understanding

Members present confirmed they read and understood the contents of the Board papers.

Items requiring a discussion/ approval

4. ARC Presentation

The SLT presented their own areas of the ARC presentation. The DCS presented the following amendments to her area of the presentation:

- *Gross rent arrears from £170,483 (3.77%) to **£189,593 (4.39%)** as it should include the write off.*
- *Former tenant arrears from £30,181 to **£49,292.***

The CEO closed the presentation concluding that this year's performance is strong and will stack up well in comparison to the Organisation's peers.

Questions/Comments:

- AM – Are there implications to the Organisation's reputation with the leavers and maintenance performance issues?
 - CEO – *There's a corrections process with the Regulator and we'll start the dialog tomorrow. It's not unusual for Organisations to post corrections.*
 - DAM – *Some corrections are not significant for performance and are just minor adjustments for accuracy.*
- RM – Has judgement been taken on where commentary has been added and not as some are blank?
 - CEO – *Where there is supplementary information to give it has been added, comments aren't mandatory for the most part. The evidence underpinning it is as robust as it's ever been due to the validation process.*
- AM thanked the SLT for their effort for the ARC and presentation and acknowledged that it was the first ARC as the SLT.
- AW – What are the things that the Regulator nit-pick you on?
 - CEO – *Remains to be seen how much they will delve into the submission. They will be looking for any red flags or triggers.*
- AM – Will the Regulator look at the issues we've had with contractor performance and the impact that has and can they do anything?
 - CEO – *The Regulator is well aware of the issues across the sector. It will be interesting to see if we see any narrative from the Regulator.*

The Chair thanked the staff for the effort in preparing the ARC return and presentation.

Approved by: Ann Marie Docherty

Seconded by: Chinenye Anameje

Meeting Closure

5.	A.O.C.B None.
6.	Summary of actions/ decisions at this meeting ➤ ARC Return approved for submission.
7.	Meeting Evaluation The Board thanked staff for the report and presentation and that the papers were out in plenty of time.
8.	Date and time of next meeting – 30 May 2023 at 5.30pm.

9. Meeting Close

The meeting closed at 6:10PM with a vote of thanks to the Chair.